

## **Appointments**

- Judges (5)
- Tabulators (3)
- Timekeepers (2)
- Escorts
- Ushers
- Assigned topic preparation room monitors
- Publicity chairman
- Transportation chairman

## **Audience**

- Local high schools
- Speech teachers
- Civic leaders
- American Legion, Auxiliary and SAL officials

## **Publicity arrangements**

- Invite local news media
- Photographer

## **Entertainment (contingent on contest arrangements)**

- Banquet/luncheon

## **Acknowledgments**

- Thank-you notes, certificates of appreciation, etc., for all contest personnel